

LICENCE READY

Processing Safer Driver Course modules

Simple process

www.licenceready.com.au

Version 1.0

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Disclaimer

It is intended for the information in this document to serve only as a general overview on the Safer Driver Course module process within Licence Ready application. The information in this document is not intended to be comprehensive, nor does it constitute advice in any way. Licence Ready attempts to ensure the content is current and accurate but it does not guarantee its currency and accuracy. If you require confirmation of any information in this document, you should refer to Licence Ready Pty Ltd. Licence Ready does not accept responsibility for any loss or damage occasioned by use of the information contained in this document nor from any access to this document.

1. Overview of the process

To be able to process Safer Driver Course modules, the learner must have Licence Ready account.

To sign-off the Safer Class (module-1) *the learner must have at least 50 hours of experience recorded within Licence Ready (excluding any 3for1 bonus hours).*

To progress to the Safer Coaching (module-2) the Safer Class module must be signed-off by the same service provider.

After successful Safer Coaching module sign-off, the 20 hours credits will be added into the learner's log book.

The Safer Driver Course credits will appear in the dashboard, summary and log book screens.

In the event any module is incorrectly signed-off, the respective module can be re-opened, corrected and signed-off again.

Licence Ready offers two options to the SDC facilitators and coaches.

1. Option-1 (Simple process)

- a. The facilitator / coach DON'T have Licence Ready account (i.e. do not have Licence Ready app).
- b. Not so secure, the coach's licence details are to be provided to the learner.

In this document this simple process is described.

2. Option-2 (Flexible process)

- a. The facilitator / coach MUST have Licence Ready account (i.e. must have Licence Ready app).
- b. Secure process, the coach's licence details are not exposed to the learner.
- c. Added value by providing ability to track the learner's progress allowing the facilitator / coach to offer better service to the learner.

Please refer to the document "Licence Ready SDC modules flexible v1.0".

2. Option-1 (Simple process)

The Facilitator and/or the Coach need NOT have a Licence Ready account (i.e. need not use Licence Ready app).

In this option, facilitator / coach may sign-off the module-1 & 2 respectively from the Learner app. To do this the facilitator / coach must provide their personal details to the learner to add them into the Learner app.

From the learner app both modules can be signed-off by the facilitator / coach respectively by providing their signatures.

Advantage: Simple process.

Disadvantages:

- Facilitator / Coach need to provide their personal details to the learner.
- Facilitator / Coach won't be able to track the learner's progress.
- Takes time in entering the personal details, consuming the session time.

NOTE: Once the Learner enters the Coach's licence details into the learner's app, the details will be masked from the learner viewing them to protect privacy of the coach.

The screen shots of the process of adding the facilitator / coach as UNSHARED supervisors and signing-off the modules from the learner app is shown below.

2.1 Safer Class (Module-1)

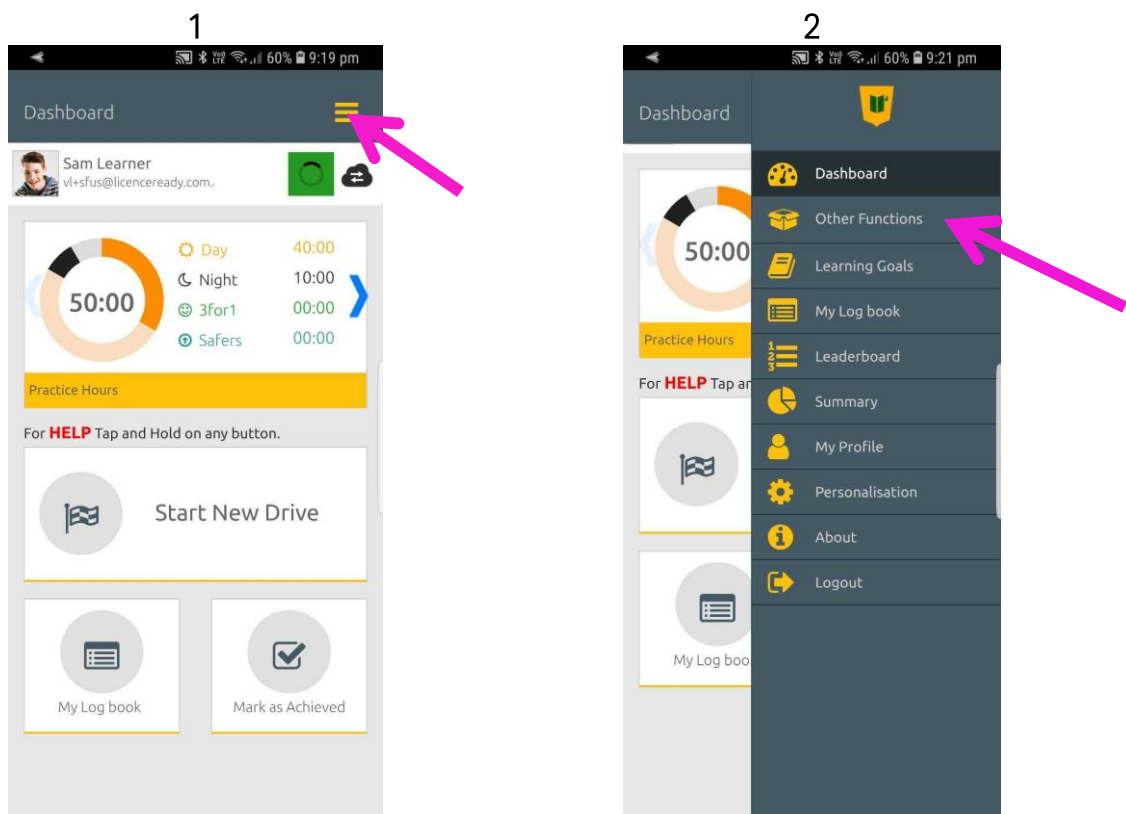
Step-1:

Add a facilitator into the learner's app as one of the supervisors.

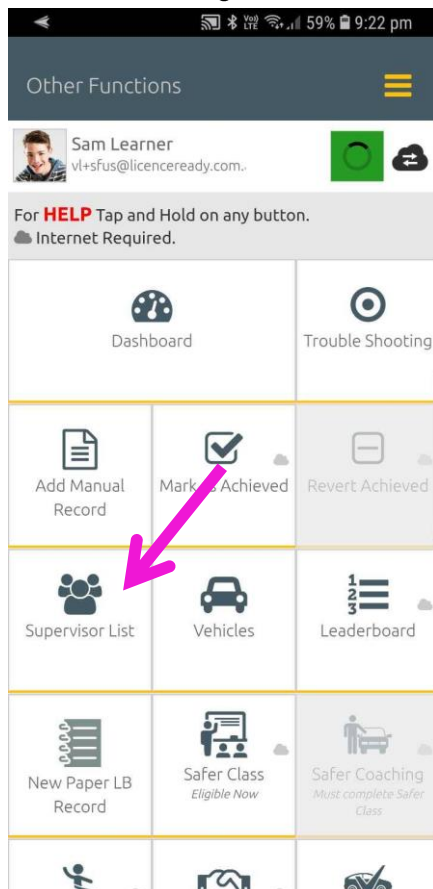
Step-2:

Sign-off Safer Class module by the facilitator.

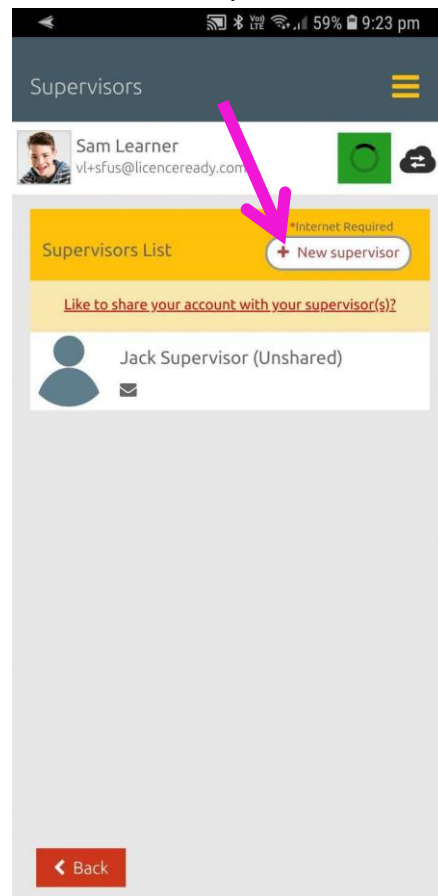
2.1.1 Adding an Facilitator into the learner's app



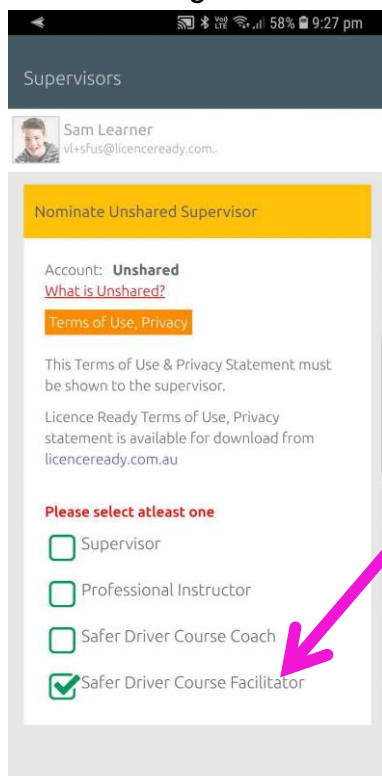
3



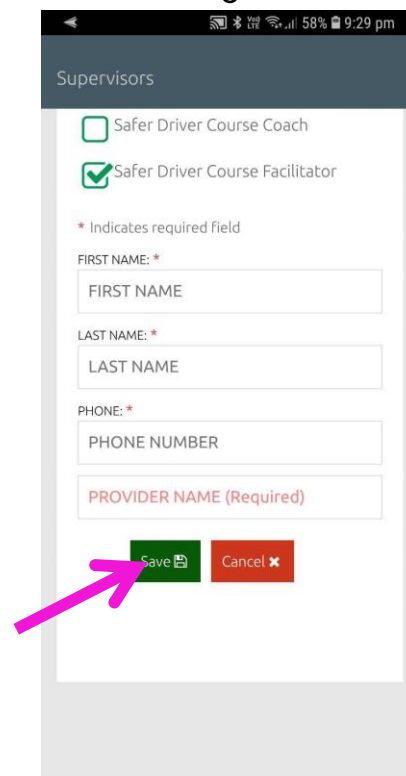
4



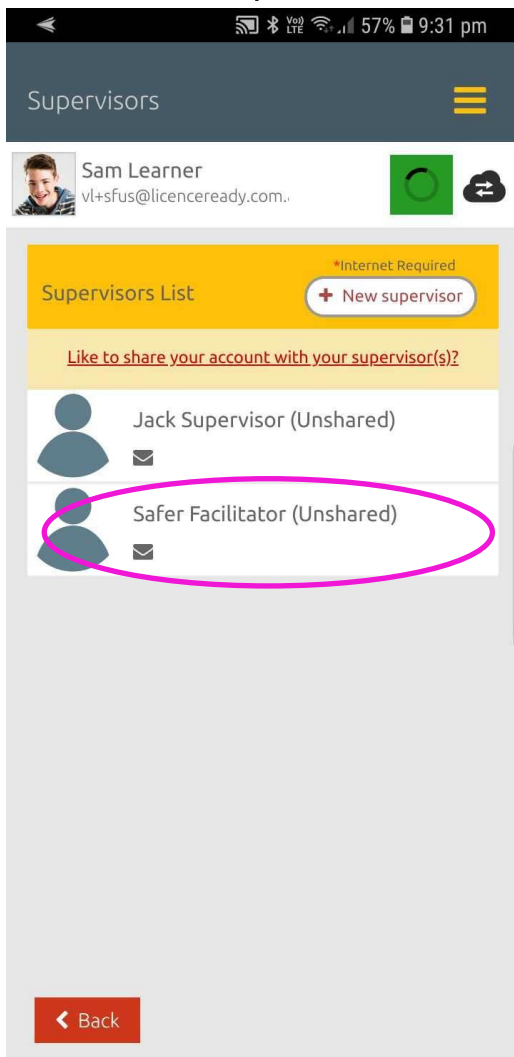
5



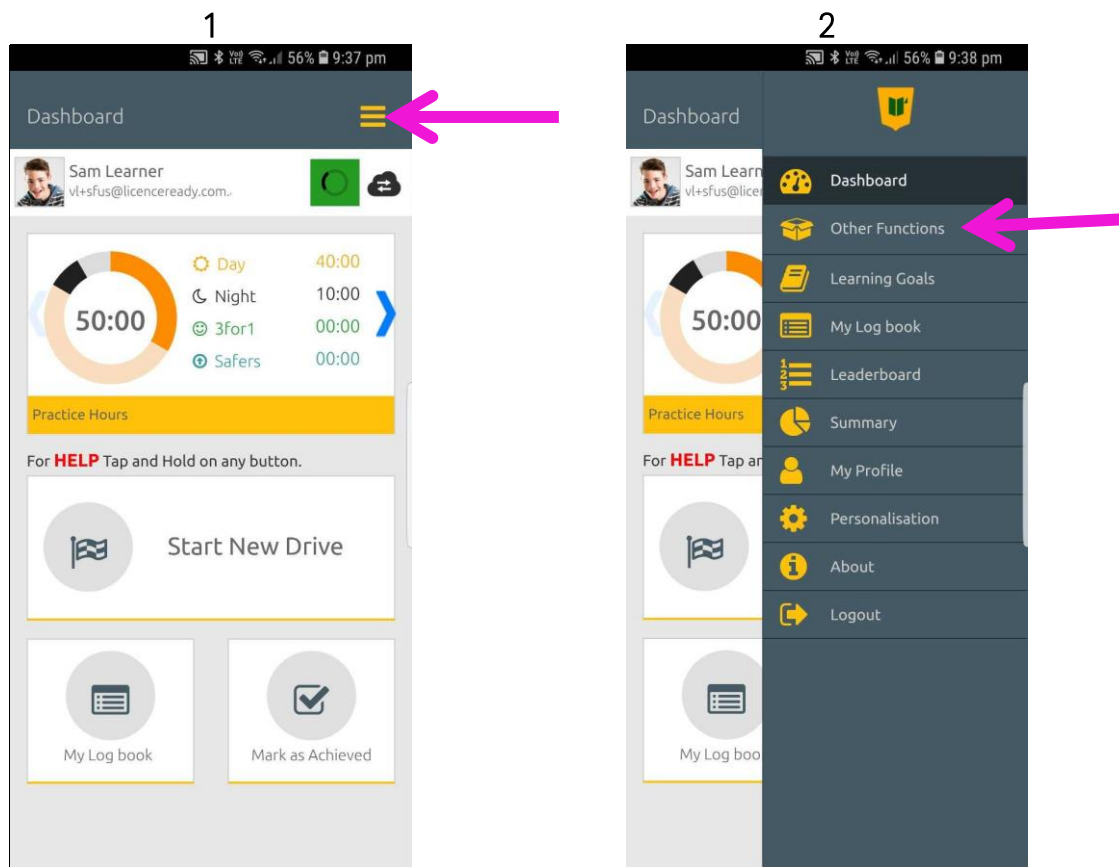
6

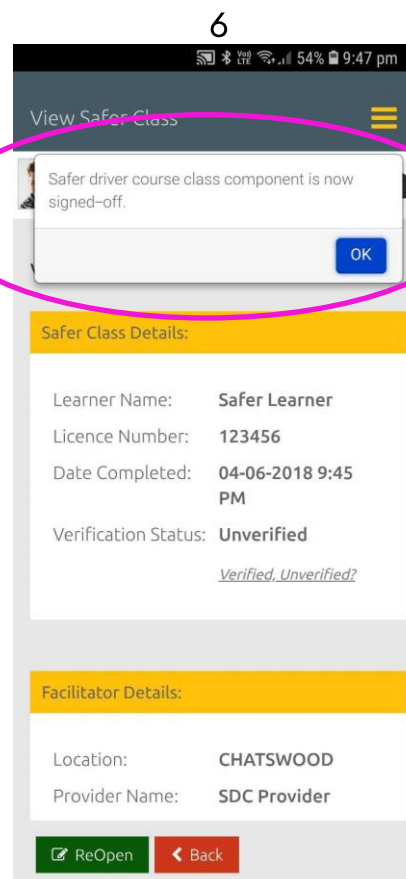
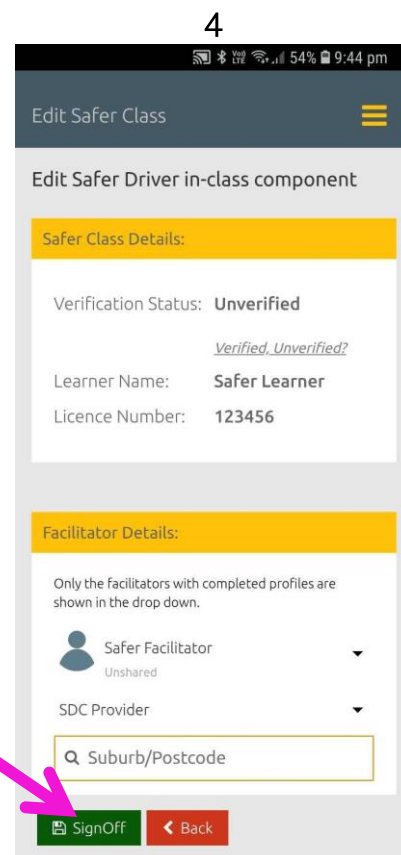
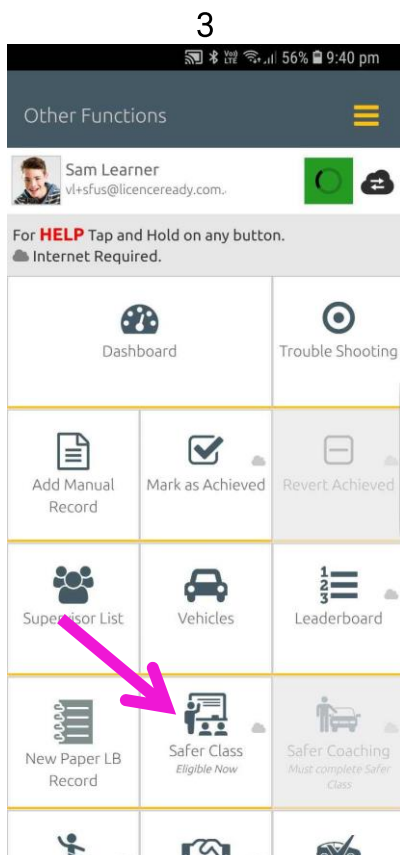


7

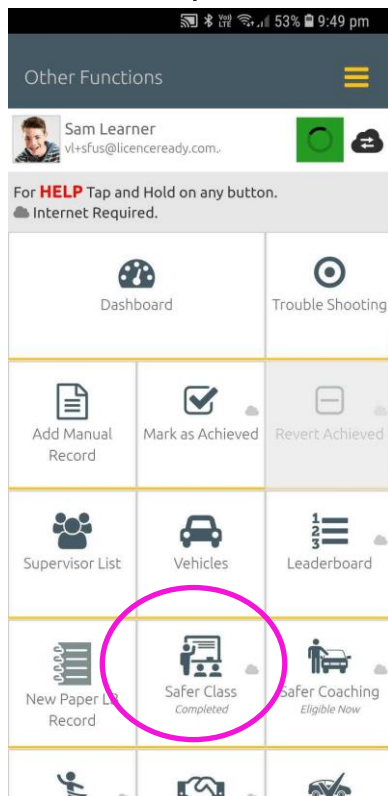


2.1.2 Sign-off Safer Class module by the facilitator





7



2.2 Safer Coaching (Module-2)

Step-1:

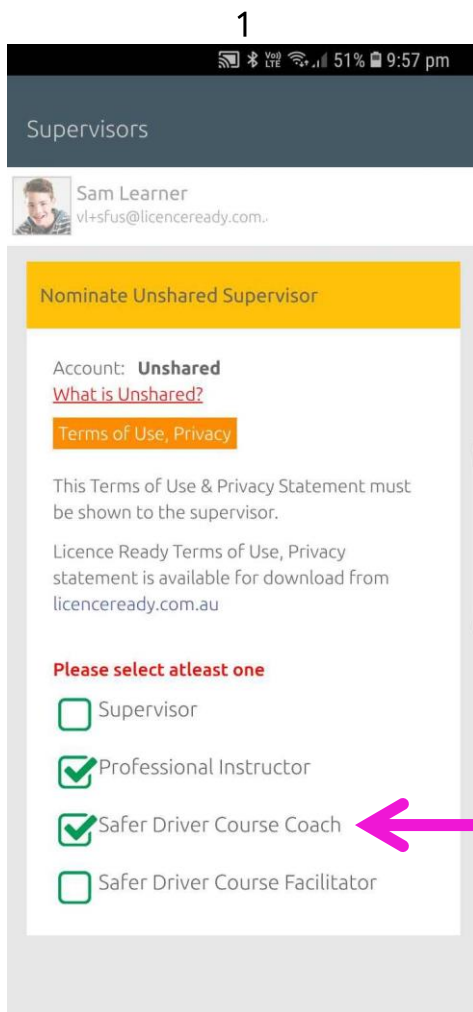
Add a Coach into the learner's app as one of the supervisors.

Step-2:

Sign-off Safer Coaching module by the coach.

2.2.1 Adding a Coach into the learner's app

1



Supervisors

Sam Learner
vl+sfus@licenceready.com.

Nominate Unshared Supervisor

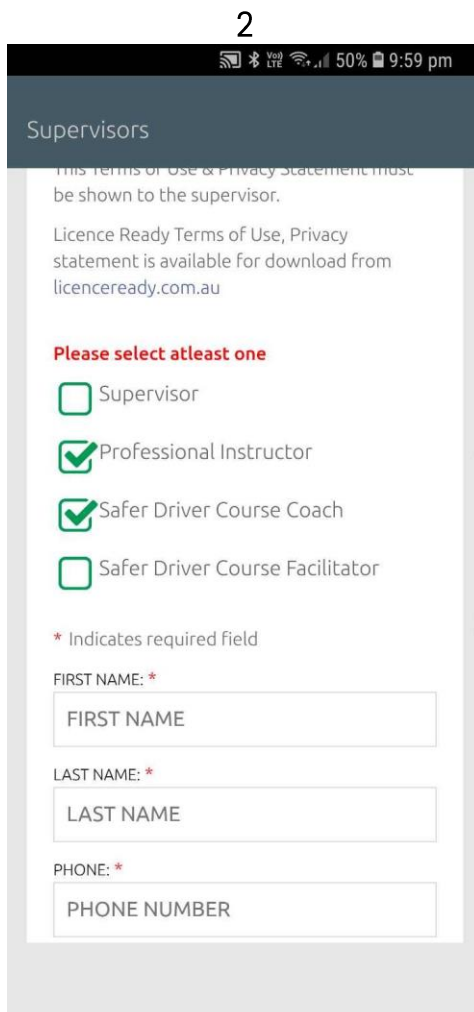
Account: **Unshared**
[What is Unshared?](#)
[Terms of Use, Privacy](#)

This Terms of Use & Privacy Statement must be shown to the supervisor.
Licence Ready Terms of Use, Privacy statement is available for download from licenceready.com.au

Please select atleast one

- ☐ Supervisor
- ☒ Professional Instructor
- ☒ Safer Driver Course Coach
- ☐ Safer Driver Course Facilitator

2



Supervisors

This Terms of Use & Privacy Statement must be shown to the supervisor.
Licence Ready Terms of Use, Privacy statement is available for download from licenceready.com.au

Please select atleast one

- ☐ Supervisor
- ☒ Professional Instructor
- ☒ Safer Driver Course Coach
- ☐ Safer Driver Course Facilitator

* Indicates required field

FIRST NAME: *

FIRST NAME

LAST NAME: *

LAST NAME

PHONE: *

PHONE NUMBER

3

Supervisors

LICENCE NUMBER

LICENCE TYPE: *

☐ Paper ☒ Plastic

LICENCE EXPIRY DATE: *

LICENCE EXPIRY ✗

STOCK NUMBER: * (The number on the back of your licence card, in the top left corner.)

Stock Number

STATE OF ISSUE: *

NSW

SCHOOL NAME (Required)

SCHOOL PHONE NUMBER (Optional)

SCHOOL WEBSITE (Optional)

PROVIDER NAME (Required)

➔ Save Cancel ✗

4

Supervisors

Sam Learner
vl+sfus@licenceready.com.

+ Internet Required + New supervisor

Supervisors List

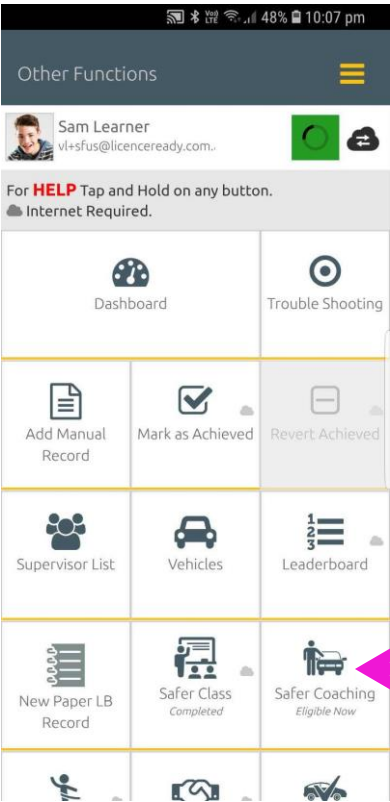
Like to share your account with your supervisor(s)?

- Jack Supervisor (Unshared)
- Safer Facilitator (Unshared)
- Safer Coach (Unshared)

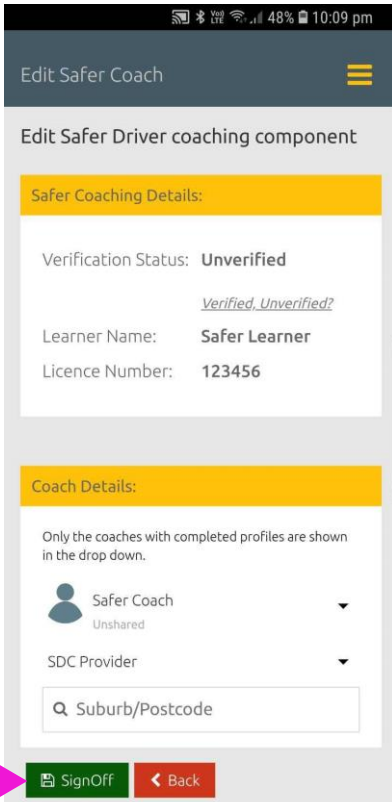
Back

2.2.2 Sign-off Safer Coaching module by the Coach

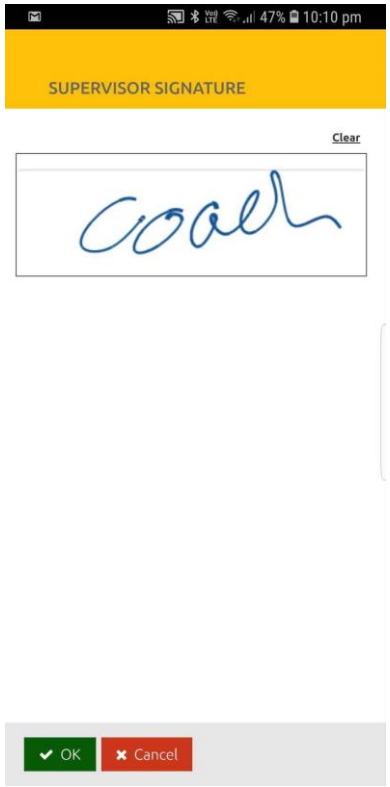
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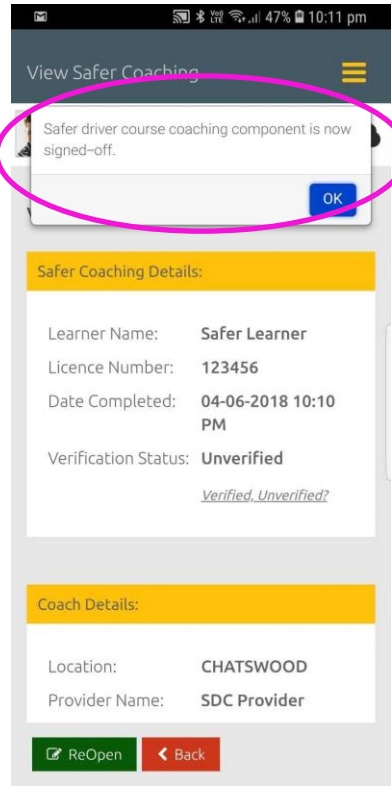
2




3




4

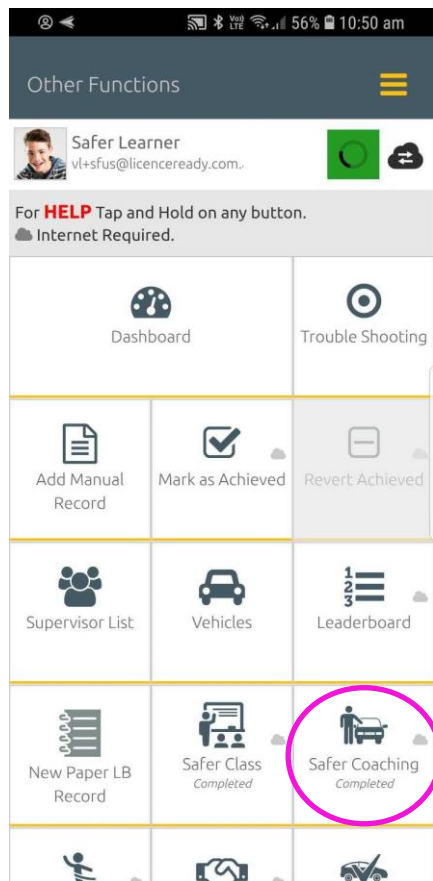


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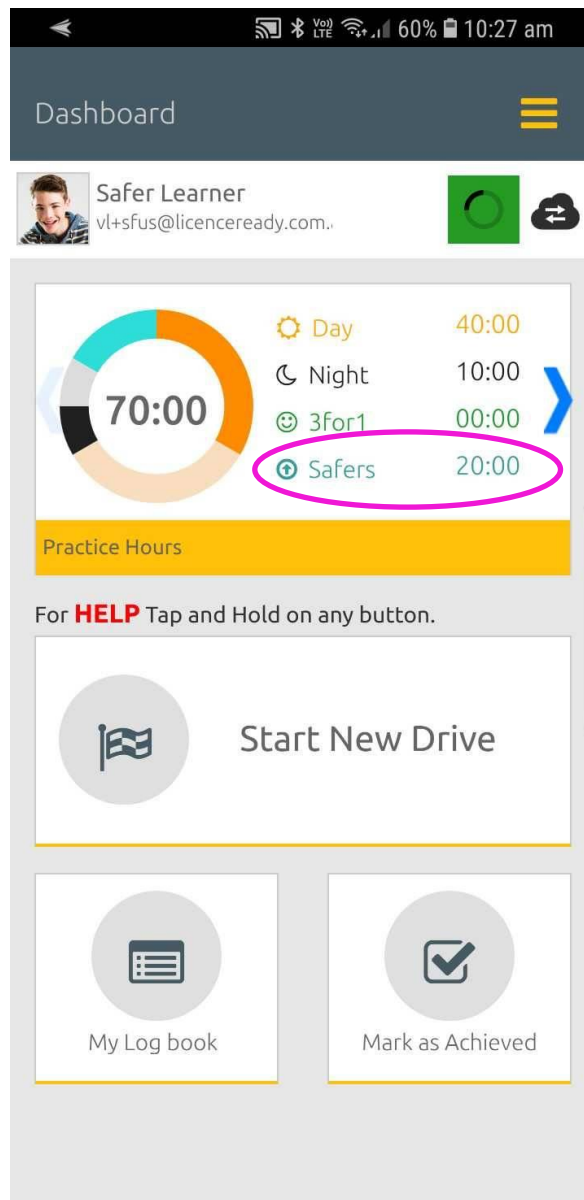
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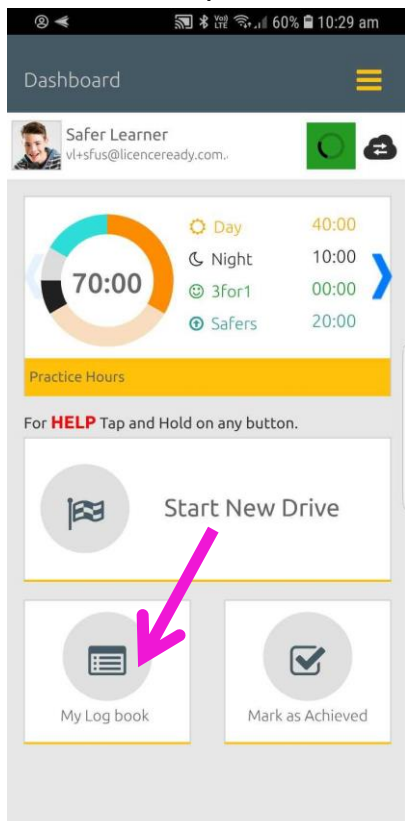
3. Viewing the Safer Driver Course credits

3.1 Viewing the credits in the dashboard screen



3.2 Viewing credits in the Log Book screen

1



Dashboard

Safer Learner
vl+sfus@licenceready.com

70:00

Day 40:00
Night 10:00
3for1 00:00
Safers 20:00

Practice Hours

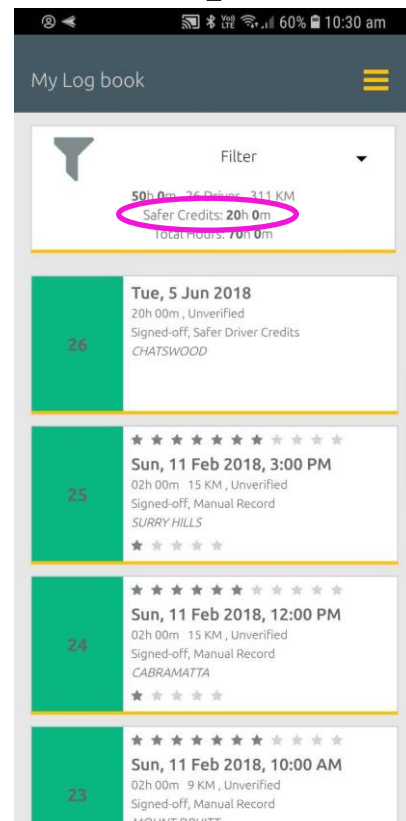
For **HELP** Tap and Hold on any button.

Start New Drive

My Log book

Mark as Achieved

2



My Log book

Filter

50h 0m 26 Drives 311 KM
Safer Credits: 20h 0m
Total Hours: 70h 0m

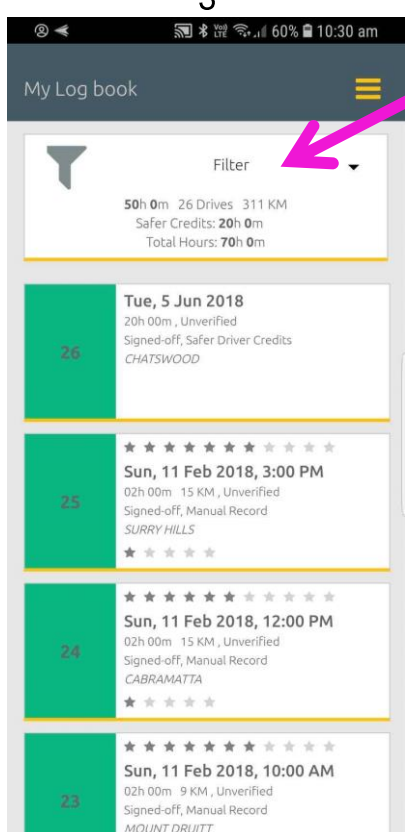
Tue, 5 Jun 2018
20h 00m, Unverified
Signed-off, Safer Driver Credits
CHATSWOOD

Sun, 11 Feb 2018, 3:00 PM
02h 00m 15 KM, Unverified
Signed-off, Manual Record
SURREY HILLS

Sun, 11 Feb 2018, 12:00 PM
02h 00m 15 KM, Unverified
Signed-off, Manual Record
CABRAMATTA

Sun, 11 Feb 2018, 10:00 AM
02h 00m 9 KM, Unverified
Signed-off, Manual Record
MOUNT DRUITT

3



My Log book

Filter

50h 0m 26 Drives 311 KM
Safer Credits: 20h 0m
Total Hours: 70h 0m

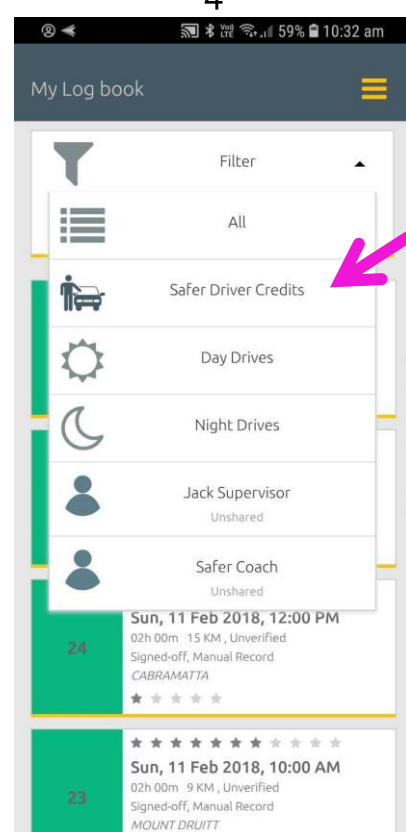
Tue, 5 Jun 2018
20h 00m, Unverified
Signed-off, Safer Driver Credits
CHATSWOOD

Sun, 11 Feb 2018, 3:00 PM
02h 00m 15 KM, Unverified
Signed-off, Manual Record
SURREY HILLS

Sun, 11 Feb 2018, 12:00 PM
02h 00m 15 KM, Unverified
Signed-off, Manual Record
CABRAMATTA

Sun, 11 Feb 2018, 10:00 AM
02h 00m 9 KM, Unverified
Signed-off, Manual Record
MOUNT DRUITT

4



My Log book

Filter

All

Safer Driver Credits

Day Drives

Night Drives

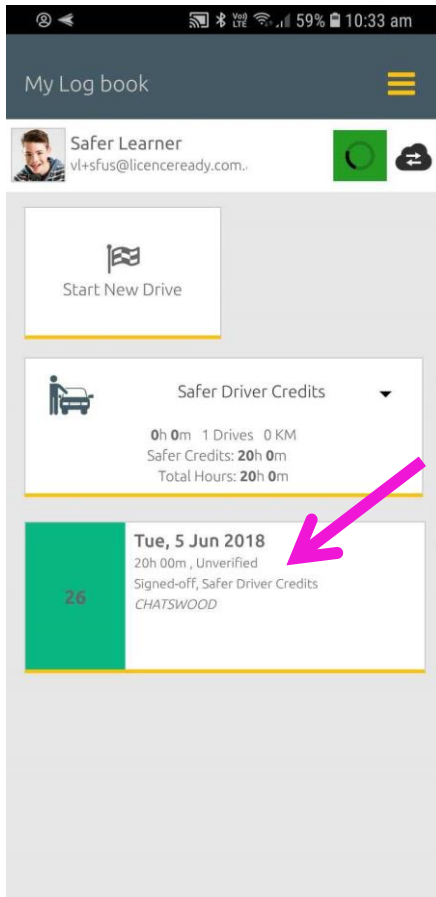
Jack Supervisor
Unshared

Safer Coach
Unshared

Sun, 11 Feb 2018, 12:00 PM
02h 00m 15 KM, Unverified
Signed-off, Manual Record
CABRAMATTA

Sun, 11 Feb 2018, 10:00 AM
02h 00m 9 KM, Unverified
Signed-off, Manual Record
MOUNT DRUITT

5



My Log book

Safer Learner
vl+sfus@licenceready.com

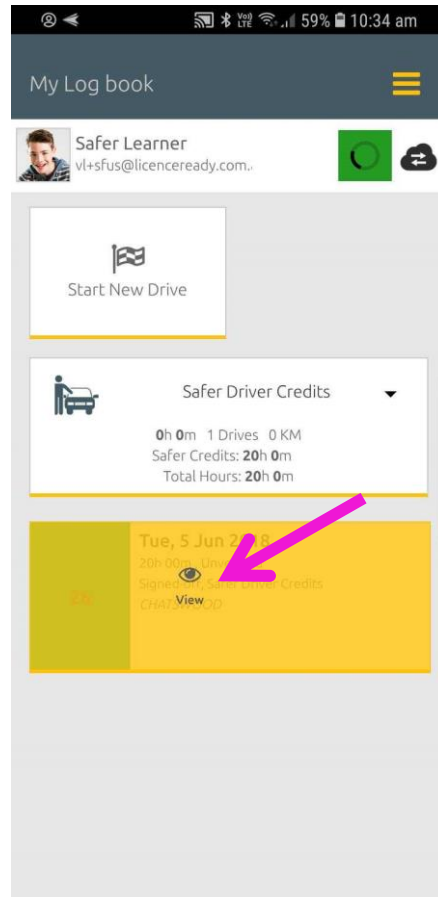
Start New Drive

Safer Driver Credits

0h 0m 1 Drives 0 KM
Safer Credits: 20h 0m
Total Hours: 20h 0m

Tue, 5 Jun 2018
20h 00m, Unverified
Signed-off, Safer Driver Credits
CHATSWOOD

6



My Log book

Safer Learner
vl+sfus@licenceready.com

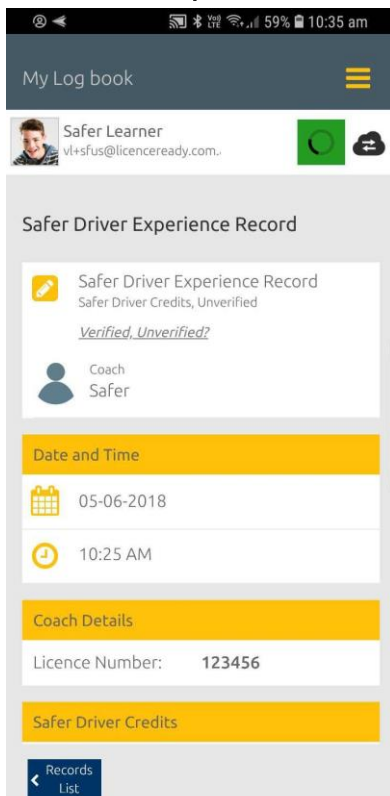
Start New Drive

Safer Driver Credits

0h 0m 1 Drives 0 KM
Safer Credits: 20h 0m
Total Hours: 20h 0m

Tue, 5 Jun 2018
20h 00m, Unverified
Signed-off, Safer Driver Credits
CHATSWOOD

7



My Log book

Safer Learner
vl+sfus@licenceready.com

Safer Driver Experience Record

Safer Driver Experience Record
Safer Driver Credits, Unverified
Verified, Unverified?

Coach
Safer

Date and Time

05-06-2018
10:25 AM

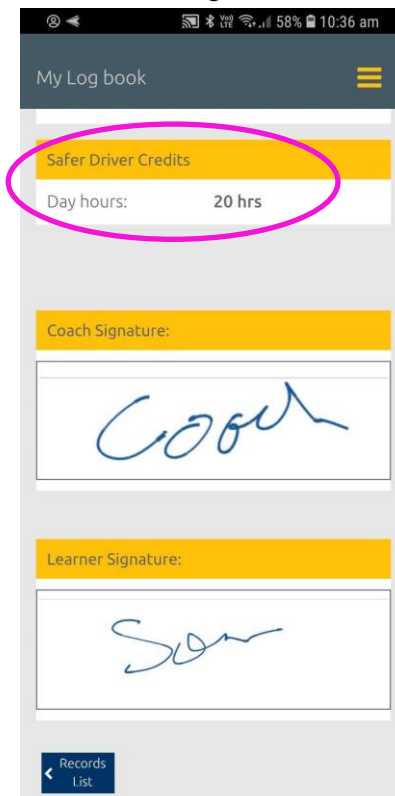
Coach Details

Licence Number: 123456

Safer Driver Credits

Records
List

8



My Log book

Safer Driver Credits

Day hours: 20 hrs

Coach Signature:

Learner Signature:

Records
List

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